



East Bay  
Regional Park District

Healthy Parks Healthy People

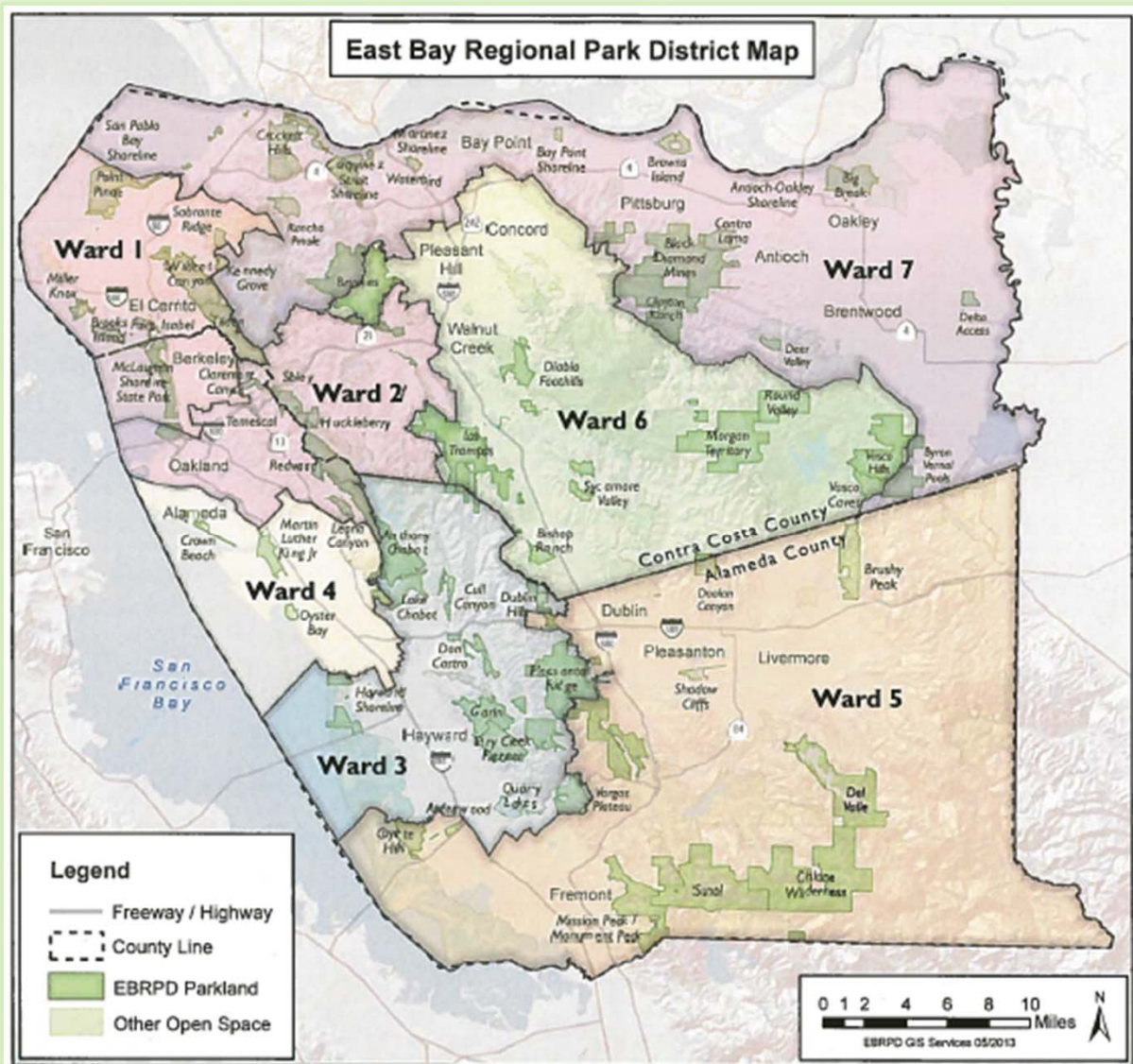


Concord Hills Regional Park,  
Concord

# 2019 Budget Brief



# About the East Bay



**Description:** East Bay Regional Park District (Park District) is a system of beautiful public parklands and trails in Alameda and Contra Costa counties. As of December 31, 2018, the District owns or operates 122,270 acres of parklands, open space, and trails.

**Incorporated:** The Park District was incorporated in 1934 as a California Special District. The Park District operates under Sections 5500-5595 of the Public Resources Code of the State of California for the purpose of acquiring park, recreation, and open space land, and developing, operating, and maintaining this land.

**Jurisdiction:** The Park District's boundaries encompass 1,745 square miles on the eastern side of the San Francisco Bay, including all of Alameda and Contra Costa counties of California.

**Governance:** The District is governed by a seven-member Board of Directors. Directors are elected by the voters to serve four-year terms. Each Director represents a specific geographic area (ward) of the District. The General Manager of the District is appointed by the Board of Directors and manages the day-to-day operations of the Park District.

# Regional Park District

## **Incorporated as a California Special District in 1934:**

In the midst of a terrible financial depression, the citizens of Alameda and Contra Costa counties realized the need to formally set aside parkland, preserving the region's natural beauty for present and future generations to enjoy. Their efforts led to the 1934 creation of the East Bay Regional Park District. Today, the East Bay Regional Park District provides a diversified land and water system of 73 regional parks, including recreation areas, shorelines, preserves, land banks, wildernesses and 31 regional inter-park trails.

Public open space, recreation and preservation of the region's natural and cultural resources are key elements in the quality of life for the inhabitants in Alameda and Contra Costa Counties. The philosophy established in the 1930's, to set aside and preserve parkland, continues to guide the District today and into the future.

The Board of Directors holds regular public meetings the first and third Tuesday of each month at the District's headquarters are located at 2950 Peralta Oaks Court in Oakland, California. A full schedule of public meetings may be found on the District's website:

<https://www.ebparks.org/about/meetings/default.htm>

## **The Mission defines the essential role of the Park District:**

The East Bay Regional Park District preserves a rich heritage of natural and cultural resources and provides open space, parks, trails, safe and healthful recreation and environmental education. An environmental ethic guides the District in all of its activities.

## **The Vision sets the direction, values and objectives of the Park District:**

The District envisions an extraordinary and well-managed system of open space parkland in Alameda and Contra Costa counties, which will forever provide the opportunity for a growing and diverse community to experience nature nearby.

The District pursues the highest standards of public service in resource conservation, management, interpretation, public access, and recreation. The District's Master Plan provides a guide to the stewardship and development of the parks, including a careful balance between the need to protect and conserve resources, and the recreational use of parklands. The health of our community is linked to the health of our parks and open spaces; East Bay Regional Park District works to protect both.

## **The Values of the Park District define how we work:**

- Respect: We honor the land we steward, each other, and the park visitors we serve.
- Resilience: We creatively adapt to change. We address challenges with empathy, perspective, and determination.
- Relationships: Our greatest strength lies in the trust, accountability, and teamwork we cultivate with our colleagues, partners and the public we serve.
- Responsiveness: We communicate openly, honestly, and reliably.
- Transparency: We hold the public's trust through meaningful stakeholder engagement and access to timely and reliable information on decisions and performance.

# 2019 General Manager's

To the Board of Directors:

I am pleased to present the 2019 Operating, Project and Program Budget. This Budget puts forward a funding plan for the coming year that embodies the mission of the East Bay Regional Park District to preserve natural and cultural resources, and provide open space, parks, trails, recreation, and environmental education for 2.7 million residents in Alameda and Contra Costa counties and over 25 million annual visitors from the Bay Area and beyond. The annual budget process is a critical link in enacting the policies and vision of the Board of Directors while fulfilling the Park District's Master Plan.



The 2019 Budget presents a balanced financial plan to guide our agency during the coming year and maintains high levels of support in areas of importance to the public. These critical areas of importance include: preserving land, protecting against wildfires, restoring natural areas, enhancing safety in parks and on trails, and providing public access and environmental programs. The Park District identifies goals and achieves its objectives by starting with strong fiscal management policies, working closely with outside partners, establishing community support, planning for major economic shifts, addressing long-term liabilities--including facility replacement needs, fulfilling commitments to voters, and planning for the effects of a changing climate.

## 2019 Budget Highlights

To address critical needs, in 2019 the Park District will increase wildfire prevention efforts with the creation of a dedicated fuels management crew; an additional fuels reduction coordinator; and additional resources for a new trails maintenance crew. We will engage in a District-wide Integrated Pest Management program review; seek to complete the Concord Hills Land Use Plan and the Black Diamond Mines Land Use Plan Amendment; and begin planning for the new Deer Valley and Clayton Ranch regional parks. We will undertake infrastructure improvements at Del Valle with a \$5 million State grant and complete construction of one mile of Bay Trail from Albany to Berkeley. By adding over 27 new full-time equivalent (FTE) staff positions, we will provide 7 FTEs for Fire, 3.66 for Police, and 11 additional FTEs in the field.

The District-wide 2019 Budget recommends \$230 million in total appropriations (excluding transfers), including \$179 million in operating costs and \$20 million in new capital related costs. The District's 2019 budget of \$268.9 million (including transfers) is balanced, taking into account general, special revenue, debt service, and project funds. General Fund appropriations and transfers out total \$159.8 million – a \$12.9 million (8.8%) increase over the 2018 Adopted Budget. Budgeted revenue reflects approximately 8.6% growth in property tax from the 2018 budget; nonetheless, the Park District continues to carry long-term unfunded liabilities. The growth in property tax revenue is attributed to the strong real estate market in both Alameda and Contra Costa counties. Property values are being increased by new commercial and residential sales and the compounded 2% annual increases as permitted under Proposition 13. Therefore, the aggregated property tax revenue increase for the year is expected to exceed the statutory 2% growth rate by over 6%. The property tax growth rate is projected to be lower in future years, closer to 4.7% to 5.8%, as predicted by Beacon Economics.

# Budget Message

## 2019 Priorities and Performance Goals

Performance Measures are tied to eight goals, which relate to the District's Master Plan. Eight Performance Goals are listed below with examples of some Performance Objectives expected to be completed in 2019:

**1. Improve access to public parklands and outreach to under-represented groups.**



Provide ½ mile San Francisco Bay Trail connection from Hercules to Lone Tree Point in Rodeo, a disadvantaged community identified in the Plan Bay Area.

**2. Attract and retain a workforce of excellence.**



Target recruitment outreach to diverse communities using social media to increase the visibility of and promote the Park District as an employer of choice.

**3. Restore, preserve, protect and maintain scenic, natural & cultural resources.**



Examine the Park District's integrated pest management practices and conduct a policy review.

**4. Balance environmental considerations and outdoor recreational programs.**



Complete Coyote Hills Dumbarton Quarry Campground by the Bay development and transfer of property to the Park District.

**5. Foster a safe visitor experience.**



Support legislation to fund mitigation of wildfires across Park District lands including the potential use of the California Conservation Corps.

**6. Enhance visitors' relationship to nature.**



Incorporate performing arts into existing special events at parks to enhance visitors' knowledge and understanding of history, culture and environmental interpretation.

**7. Ensure fiscal health of the District.**



Implement the new computerized maintenance and management system to track work orders and infrastructure improvements to improve efficiency of project planning and completion.

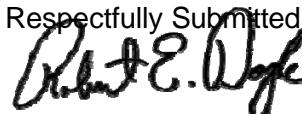
**8. Plan for climate change resiliency.**



Begin construction of Bay Point restoration and public access project to provide climate resilient habitat and public access improvements at Bay Point Regional Shoreline.

Complete details of the Park District's key performance indicators and objectives may be found in the District's 2019 Adopted Operating and Project and Program Budget, available on our website at <https://www.ebparks.org/about/budget>.

Respectfully Submitted,



Robert E. Doyle  
General Manager

# 2019 Budget

<b>RESOURCES</b>	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>DEBT SERVICE FUNDS</b>
<b>Revenues:</b>			
Taxes & Assessments	\$ 143,900,000	\$ 8,238,750	\$ 25,400,000
Charges for Services	10,688,070	50,000	-
Property Usage	1,744,990	1,211,400	-
Investment Earnings	2,550,000	151,350	100,000
Grants/Inter-agency Agreements	489,220	-	-
Miscellaneous	1,032,030	20,390	-
<b>Total Revenues</b>	<b>160,404,310</b>	<b>9,671,890</b>	<b>25,500,000</b>
<b>Other Resources:</b>			
Transfers In	6,000	13,365,810	1,433,730
<b>TOTAL RESOURCES</b>	<b>\$ 160,410,310</b>	<b>\$ 23,037,700</b>	<b>\$ 26,933,730</b>
<b>USES</b>			
<b>Expenditures:</b>			
Personnel Costs	\$ 107,667,650	\$ 5,883,940	\$ -
Supplies	9,068,050	234,830	-
Services	19,338,640	334,800	15,600
Capital Outlay	1,200,420	-	-
Grants/Inter-agency Agreements	232,000	13,100,000	-
Debt Service	-	-	30,544,800
Intra-District Charges	6,985,790	-	-
<b>Total Expenditures</b>	<b>144,492,550</b>	<b>19,553,570</b>	<b>30,560,400</b>
<b>Other Uses:</b>			
Transfers Out	15,317,440	2,123,690	-
<b>TOTAL USES</b>	<b>159,809,990</b>	<b>21,677,260</b>	<b>30,560,400</b>
<b>Change in Fund Balance /Net Assets</b>	<b>600,320</b>	<b>1,360,440</b>	<b>(3,626,670)</b>
<b>TOTAL</b>	<b>\$ 160,410,310</b>	<b>\$ 23,037,700</b>	<b>\$ 26,933,730</b>

**General Fund** - operating resources and activities which are not required to be accounted for in another type of fund.

**Special revenue funds** - resources which are legally restricted for specific uses.

**Debt service funds** – resources which are accumulated to make debt related interest and principal payments.

# At A Glance

	INTERNAL SERVICE FUNDS	PERMANENT FUNDS	PROJECTS FUNDS	2019 TOTAL ALL FUNDS
<b>RESOURCES</b>				
<b>Revenues:</b>				
Taxes & Assessments	\$ -	\$ -	\$ -	\$ 177,538,750
Charges for Services	12,208,650	-	-	22,946,720
Property Usage	-	-	-	2,956,390
Investment Earnings	400,000	39,300	520,000	3,760,650
Grants/Inter-agency Agreements	-	-	110,330	599,550
Miscellaneous	40,000	-	-	1,092,420
<b>Total Revenues</b>	<b>12,648,650</b>	<b>39,300</b>	<b>630,330</b>	<b>208,894,480</b>
<b>Other Resources:</b>				
Transfers In	5,963,930	-	17,863,470	38,632,940
<b>TOTAL RESOURCES</b>	<b>\$ 18,612,580</b>	<b>\$ 39,300</b>	<b>\$ 18,493,800</b>	<b>\$ 247,527,420</b>
<b>USES</b>				
<b>Expenditures:</b>				
Personnel Costs	\$ 5,609,370	\$ -	\$ 8,528,290	\$ 127,689,250
Supplies	61,230	-	30,000	9,394,110
Services	8,890,120	-	3,356,480	31,935,640
Capital Outlay	810,000	-	8,350,260	10,360,680
Inter-agency Agreements	-	-	-	13,332,000
Debt Service	-	-	-	30,544,800
Intra-District Charges	-	-	-	6,985,790
<b>Total Expenditures</b>	<b>15,370,720</b>	<b>-</b>	<b>20,265,030</b>	<b>230,242,270</b>
<b>Other Uses:</b>				
Transfers Out	250,000	6,000	20,935,810	38,632,940
<b>TOTAL USES</b>	<b>15,620,720</b>	<b>6,000</b>	<b>41,200,840</b>	<b>268,875,210</b>
<b>Change in Fund Balance /Net Assets</b>	<b>2,991,860</b>	<b>33,300</b>	<b>(22,707,040)</b>	<b>(21,347,790)</b>
<b>TOTAL</b>	<b>\$ 18,612,580</b>	<b>\$ 39,300</b>	<b>\$ 18,493,800</b>	<b>\$ 247,527,420</b>

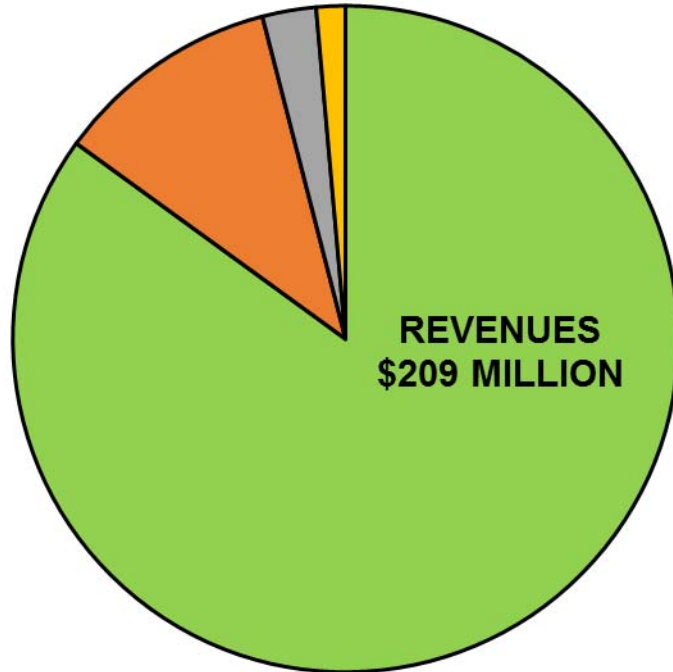
**Internal service funds** - charges for services and goods, which are provided by one part of the District to other District departments.

**Permanent funds** - permanent endowments, principal and earnings.

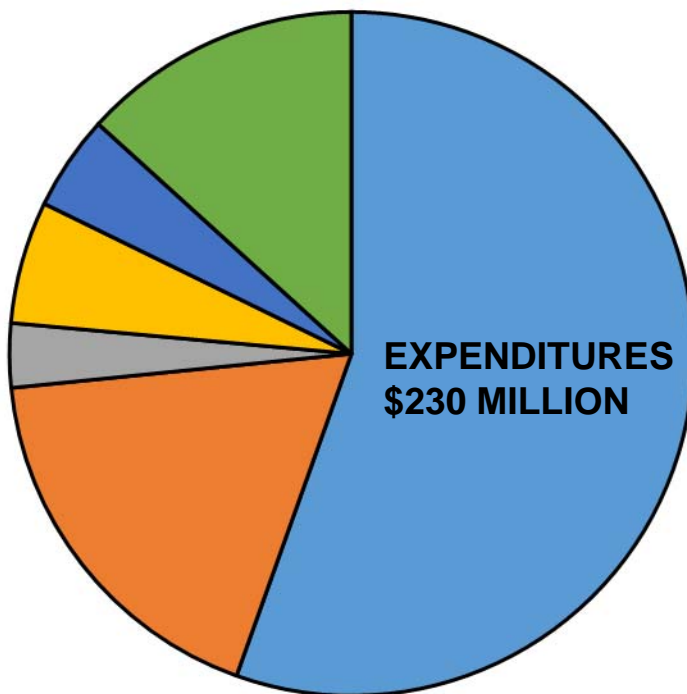
**Project funds** - capital and other project expenditures and related funding, including bond proceeds.

# All Funds Sources and Uses

The Park District's 2019 operating and project budget is structurally balanced including revenue and use of fund balance.



- Taxes and Assessments  
\$177,538,750
- Charges for Services  
\$22,946,720
- Other Revenue  
\$5,452,620
- Property Usage  
\$2,956,390



- Personnel Costs  
\$127,689,250
- Supplies and Services  
\$41,329,750
- Intra-District  
\$6,985,790
- Inter-agency Agreements  
\$13,332,000
- Capital Outlay  
\$10,360,680
- Debt Service  
\$30,544,800



# 2019 Budgets by Division

DIVISIONS AND DEPARTMENTS	2019 FULL-TIME EMPLOYEES	2019 ADOPTED BUDGET
<b>Executive &amp; Legislative Division</b>		
Board of Directors (elected)	0.00	\$ 348,400
General Manager	11.00	3,822,250
Clerk of the Board	2.00	3,419,110
Human Resources	20.00	318,590
<b>Subtotal</b>	<b>33.00</b>	<b>7,908,350</b>
<b>Acquisition, Stewardship &amp; Development Division</b>		
Administration	4.533	1,339,550
Design & Construction Department	28.000	5,446,190
Environmental Programs Department	2.000	513,310
Land Acquisition Department	6.000	8,321,950
Planning / GIS Department	15.533	3,046,440
Stewardship Department	21.250	6,644,120
Trails Development Department	3.000	1,507,270
<b>Subtotal</b>	<b>80.32</b>	<b>26,818,830</b>
<b>Finance &amp; Management Services Division</b>		
Administration	5.000	1,623,470
Grants Department	3.000	13,531,270
Finance Department	19.533	9,174,280
Information Services Department	10.000	3,234,670
Office Services Department	10.720	2,464,090
<b>Subtotal</b>	<b>48.253</b>	<b>30,027,780</b>
<b>Legal Division</b>		
Legal	3.00	3,459,140
Risk	8.45	6,410,380
	<b>11.45</b>	<b>9,869,520</b>
<b>Operations Division</b>		
Administration	4.000	3,391,040
Park Operations Department	285.322	43,458,020
Interpretive & Recreation Services Dept.	86.571	11,875,370
Business Services Department	20.000	19,657,400
Maintenance & Skilled Trades Dept.	78.872	3,193,770
<b>Subtotal</b>	<b>474.77</b>	<b>81,575,600</b>
<b>Public Affairs Division</b>		
Public Affairs	15.00	3,933,270
Environmental Graphics	8.00	1,791,750
	<b>23.00</b>	<b>5,725,020</b>
<b>Public Safety Division</b>		
Administration & Support Services	39.290	9,458,140
Fire Department (includes Aquatics)	67.313	9,362,090
Police Department	70.090	15,952,140
<b>Subtotal</b>	<b>176.69</b>	<b>34,772,370</b>
<b>Non-Departmental (excludes transfers)</b>	<b>0.00</b>	<b>33,544,800</b>
<b>Totals</b>	<b>847.477</b>	<b>\$ 230,242,270</b>

# 2019 Project Funding

The 2019 adopted budget includes \$ 17,863,470 in new or additional project funding. Sources include grants from outside entities, Measure WW bonds, General Fund transfers and Measure CC taxes. Below are examples of continuing projects that received additional funding in 2019.

**The Pt. Molate Bay Trail extension includes the construction of 2.5 miles along the San Pablo Peninsula.**



**The fire fuels reduction program received an additional \$900,000 from the General Fund in 2019.**

**The new Concord Hills Regional Park adds 2,500 acres of parklands**



**9.97 acres added toward the future East Bay Gateway Regional Park.**

**The Lone Tree Point project extends a section of the San Francisco Bay Trail.**



**The Park District partnered with Dumbarton Quarry Associates to create a new campground development.**

# Board of Directors

The East Bay Regional Park District is governed by a seven-member Board of Directors, who are publicly elected to serve four-year terms. Each Board Member represents a specific geographic area within the two county jurisdiction of the District. For more information about the Park District Board of Directors or the current schedule of public meetings, contact the Clerk of the Board's office at: 1-888-EBPARKS (1-888-327-2757), extension 2020, or email [ybarial@ebparks.org](mailto:ybarial@ebparks.org).



**Whitney Dotson**  
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**Colin Coffey**  
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Throughout the year, the public is invited to comment on the Park District's long and short term plans, including the budget, via public board meetings held on the first and third Tuesday of each month. A schedule of all public hearings is posted on the Park District website and at District headquarters. In addition, the public can contact Park District staff to provide input and feedback. This 2019 Budget Brief provides a synopsis of the 2019 Park District's Operating and Project and Program Budget. The complete budget documents may be viewed or downloaded at <https://www.ebparks.org/about/budget>.



*Healthy Parks Healthy People*

# 2019 Budget Brief

Headquartered in Oakland, California  
Operating a Regional Park System within  
Alameda and Contra Costa Counties