



2024 CO-OP Partner Application

COMMUNITY OUTREACH OUTDOOR PROGRAM

Thank you for applying to take part in the Community Outreach Outdoor Program, offered by the East Bay Regional Park District. This is a 1-Year partnership between the Outdoor Recreation Department and community groups like yours. We aim to **Engage** community partners and participants, **Educate** staff and participants on the logistics & how to of car camping and backpacking, **Equip** partners and participants with the busses, campsite reservations, meals/meal planning, and gear needed for safe trips, and ultimately to **Empower** our partners and families to enjoy camping in their Regional Parks. In this partnership, we collaborate together to plan and facilitate one summer overnight camping or backpacking trip during the summer season. East Bay Parks helps with staffing, reservations, buses, food, supplies, and activities.

Please complete this application carefully, so that we can learn more about your organization, the communities you serve, and how this program may benefit you. After completing please send to:

Morgan Evans - Recreation Coordinator
4675A Tidewater Ave. Oakland, CA 94601
mevans@ebparks.org
Phone: 510.544.2566

Application due date: March 31st, 2024. If you have any questions, please call or email Morgan Evans at mevans@ebparks.org or (510)- 544-2566.

Organization Information

Name of Organization: _____

Contact Name: _____ Title: _____

Address: _____ City: _____ Zip Code: _____

Office Phone Number: _____ Cell Phone Number: _____

Fax Number: _____ Email: _____ Website: _____

Organization Mission Statement _____

Signature: _____

Date: _____

Organization Audience

What is the primary community that you serve? _____

Do your participants have barriers to enjoying outdoor recreation in their Regional Parks?

Yes No

If so, what type of access barriers make it harder for their families to enjoy the Regional Parks more frequently?

How will this partnership benefit the communities you serve? _____

We aim to serve up to 15 participants (ages 11 & up) for backpacking trips & up to 30 participants (ages 7 & up) for car camping trips (including 2 – 4 partner staff/adult chaperones per outing). Can you promote the trip including an info night and assure proper attendance plus staff?

Yes No

We hope that your participants will gain the information and inspiration to go out and utilize the parks on their own. After taking part in a partnership like this, do you think that your participants will be able to reach the Regional Parks and enjoy outdoor recreation on their own more frequently than before?

Yes No

Comments: _____

Organizational Capacity

How will this partnership benefit your organization and staff? _____

Can your staff take the lead in behavior management + discipline? Yes No

Comments: _____

On our trips, will your staff and volunteers be able to lead activities, or help with logistics such as cooking, meal service, camp set-up, and camp clean-up?

Yes No

Please elaborate here if you like: _____

Does your organization have the funds, vans, personal vehicles or public transit options to provide transportation or will you rely on Parks Transportation funding?

Personal Parks Transportation

Please elaborate here if you like: _____

Is your organization able to leverage other resources -*funds, outdoor equipment, other grants, volunteers, etc.* for these trips?

Yes No

Please elaborate here if you like: _____

Do you have any other hopes or goals for this collaboration? _____

Program Outline

In the CO-OP program, we offer a summer camping or backpacking trip, staff training, plus an orientation/info night for families & participants. We're looking for partners who can also do programming at this time. Please read below to determine if this program is a good fit.

1) Mandatory Partner Staff Camping/Backpacking Trip Orientation

We will have one 3-hour camping/backpacking skills training for partner staff. These sessions will happen in the late spring of 2024 and help define the roles your staff will be playing the program.

Can you send support staff to this mandatory training?

- Yes No

2) Pre- Trip Family Night/Orientation – food provided!

We provide an orientation to campers and parents before the camping trip, to go over what to pack, review the schedule, discuss rules and expectations, and answer questions. These will likely be the week of your trip. Can you provide a space for this event and commit to recruiting the participants? (It is also possible to do this orientation virtually, if requested.)

- Yes No

3) Camping/Backpacking Trip

We have reserved campsites for camping overnights in the months of June, July, August and September. Which month works best for your organization to go camping/backpacking? We will review the site reservations and dates once your organization has been selected as a partner to determine your camping overnight. All will be Sat pm – Sun am

June _____ July _____ Aug _____ Sept _____

4) Paperwork: for all the above, will you be able to obtain RSVP's /get Waivers and Health forms for all participants in advance of the trip/training? Yes _____ No _____

Next Steps

We will review the applications & notify applicants by end of April 2024 if your organization has been selected. We will then work together on a Memorandum of Agreement, and then set up a meeting to plan our 2024 trip. Thank you for applying for this partnership! - *Morgan Evans*